



3. Other necessary information

3.1 What is your first language? Sinhala ☐ Tamil ☐ English ☐ Other (Please specify)

3.2 Please indicate your proficiency/ability to work in the following languages

	Very good	Good	Fair	Not at all
Sinhala				
Tamil				
English				

4. Academic Qualifications

4.1 University Education

- (i) Name of degree :
- (ii) Medium of the degree : English ☐ Sinhala ☐ Tamil ☐ Other ☐
- (iii) Name of the university :
- (iv) Duration: years From: to:
- (v) Subject of specialization (if any):
- (vi) Class obtained:

4.2.1 Teacher Training Certificate from a recognized institution: (for non-graduates)

- (i). Name of the Institution:
- (ii). Qualification obtained:
- (iii). Subjects offered:
- (iv). Duration:
- (v.) Year of registration and date of award:

4.2.2 (a) Do you have any postgraduate qualifications? Yes /No

(b) If 'Yes', please give details

- (i) Name of the degree/diploma :
- (ii) Name of the university :
- (iii) Duration: : From to:

4.3. Other Academic/Professional Qualifications

(Please attach certified copies of certificates)

Name of the Programme	Name of the Institute	Duration		Subject of Specialization (if any):	Subjects offered
		From	To		

5. Employment

Please attach certified copies of employment records/**service certificates** to reflect the exact dates of appointment and termination of employment in each case.

Note: Please do not attach letters of appointment as proof of service

5.1 Employment details (State Bilingual Teaching

Name of the Institution	Designation	Subjects taught	Period	
			From	To
Current place of work				
Previous places of work				

Total Service	Years	Months

5.2 Please indicate details of experience in Bilingual Education or teaching content subjects in English (English Medium Instruction). **Please attach the present timetable certified by the principal or any other proof to show your involvement in BE/EMI indicating the subjects taught.**

Subject teach in English	Grade/s	Experience (MM/YY)
Total experience in Bilingual Education or teaching content subjects in English		

5.3. Reason(s) for pursuing the PG Dip in Bilingual Education

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6. Details of the Courses/Short Courses followed under the sponsorship of the Ministry of Education

(Please complete this section if applicable. Make sure you provide accurate details if you have previously received course fees or sponsorship)

Name of the programme:

Institution:

Value of the scholarship: Rs.

Duration of the programme: From to

Indicate any details of bonds or agreements:

.....

Date of expiry if the bond is still in force:

☐

I certify that the information stated in this application and other supporting documents attached is true and correct. I am aware that the Ministry of Education/Postgraduate Institute of English reserve the right to alter or withdraw any offer made based on the information provided by me.

☐

I have read and understood the conditions and requirements of the programme.

Date:

.....

Signature of Applicant

7. Certification and Recommendation for Involvement in Bilingual Education

7.1 Certification

I certify that the applicant, Ven/Rev/Ms/Mr.....
is a BE teacher/ ISA/ Zonal or Provincial Bilingual Co-ordinator who serves in
.....and that s/he placed her/his signature
before me. S/he is **directly involved in Bilingual Education Programme at present** and following this
program will be beneficial to the system.

Certified by:

Name of Principal/Head of Department of the Institution

.....

Signature

.....

Date

[Please affix seal]

7.2 Recommendation

I hereby recommend/do not recommend the above applicant to follow the above programme of study.

Certified by.....

Signature of the Zonal/ Provincial Director of Education

Address.....

.....

.....

Signature

.....

Date

[Please affix seal]

Duly completed applications should be submitted along with

Certified copies of educational/ professional qualifications	
The present timetable or any other proof to show the applicant's direct involvement in BE certified by the Principal / Head of the Institution. (The non language subjects delivered in English Medium should be highlighted in the time table)	
Service records to prove the present and past employment	
Payment slip	

Address:

Deputy Registrar, Postgraduate Institute of English , The Open University of Sri Lanka, Nawala

**Please write the "Application for BE program" on the top left-hand corner of the envelope.*

FOR OFFICE USE ONLY

RECOMMENDATION OF THE MINISTRY OF EDUCATION

This applicant is qualified for the selection test	
This applicant is NOT qualified.	

.....

Certified by:

Name & Designation:

[Please affix seal]

FOR PGIE OFFICE USE

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Deputy Registrar/ PGIE

**Please paste the copy of the payment receipt for Rs. 2500.00 in the space given below.
[Please refer to the bank payment details given below]**

SELECTION TEST PAYMENT INSTRUCTIONS

Please pay **Rs. 2500/-** to the People's Bank using the People's Bank normal payment slip or do an online transfer and paste the copy of payment receipt in the page no. 4 above.

Applicant's last name and NIC number should be indicated clearly on the deposit Slip/ online transfer receipt.

Account No : 174-100-246-838310
Name of Account Holder : Postgraduate Institute of English
Bank Branch : Nugegoda
Branch code : 174

SELECTION TEST

Exam Date - **28 November 2026**
Venue - **Open University of Sri Lanka (Gate No: 4, Narahenpita Road, Nawala) in the Examination Hall No: 05*.**
Time - **10.00 a.m. to 12.00 noon**

Please paste the copy of the payment receipt for Rs. 2500.00